

**MINUTES OF THE FORWARD PLAN SELECT COMMITTEE**  
**Wednesday, 4<sup>th</sup> March 2009 at 7.30 pm**

PRESENT: Councillor Long (Chair) and Councillors Bessong (for V Brown), Castle, Mistry, HB Patel, Powney and Tancred.

Apologies for absence were submitted on behalf of Councillors V Brown and Coughlin.

**1. Declarations of Personal and Prejudicial Interests**

None declared.

**2. Deputations**

None.

**3. Minutes of Last Meeting – 4<sup>th</sup> February 2009**

RESOLVED:-

that the minutes of the meeting held on 4<sup>th</sup> February 2009 be received and approved as an accurate record.

**4. Matters Arising**

None.

**5. Call-in of the Executive Decisions from the meeting of the Executive on Monday, 16<sup>th</sup> February 2009**

None.

**6. The Executive List of Decisions for the meeting that took place on Monday, 16<sup>th</sup> February 2009**

The Chair reiterated the need for any differences between the recommendations in the report and the decisions made to be highlighted for future meetings.

RESOLVED:-

that the Executive List of Decisions for the meeting that took place on Monday, 16<sup>th</sup> February 2009 be noted.

7. **Briefing notes/information updates requested by the Select Committee following consideration of Version 9 of the Forward Plan (2008/09)**

*(i) Energy Procurement*

RESOLVED:-

that the briefing note on Energy Procurement be noted.

*(ii) Award of contract for the provision for bailiff services for parking enforcement*

The Select Committee received the report that had been considered by the Executive on 16<sup>th</sup> February which summarised the process undertaken in tendering the contract for bailiff services for parking enforcement and which recommended the award of contracts to two suppliers. In considering the report members drew attention to the assurances that had been sought from bidders that payment for debts made by credit or debit card would not incur an additional handling fee that would be passed on to the debtor. Members questioned how this would be enforced and what steps would be taken should the bailiffs be found to be in breach of contract.

RESOLVED:-

that the report on the provision for bailiff services for parking enforcement be noted and that an officer attend at the next meeting to clarify the arrangements for monitoring that the contract terms are adhered to in particular in relation to payments via debit or credit card.

*(iii) Moving traffic/parking CCTV enforcement*

Phil Rankmore (Transportation Unit) presented the briefing note which set out the main issues being addressed in adopting powers to enforce moving traffic offences and parking contraventions by CCTV. He advised that initiative was largely in response a reduced police focus on traffic and highways matters and following the introduction of legislation which had the effect of transferring enforcement responsibility from the police to the local authorities. 22 out of 33 London boroughs were carrying out enforcement and the initiative had resultant safety benefits. Phil Rankmore outlined how it was envisaged the scheme would work in Brent, with an extension of the control room contract and the monitoring and recording of offences. There would be fixed cameras on strategic routes and relocatable cameras in other areas such as outside schools. He also set out the likely costs which while expected to see an initial increase in the number of penalty charge notices issued, were expected to eventually only bring in a modest surplus as motorist complied with the traffic restrictions.

In response to members' questions, Phil Rankmore clarified that the video recordings would be of varying lengths so as to be able to show a sufficiently full picture of offences and that the locations were at this stage only indicative. Following Executive approval, there would be the remainder of the year to

submit an application for the borough to become an approved authority. It was recognised that road circumstances changed year on year but stressed that areas where motorists kept road junctions free would not be prime locations for cameras. The Select Committee noted that discussions were taking place with TfL to enable the monitoring of bus routes. Phil Rankmore added that the cameras would be capable of recording any banned movements and that footage would be shared with other agencies to help in the fight against crime. The scheme would be financed through prudential borrowing and it was expected that income would be sufficient to repay the start up costs with a modest surplus thereafter. Members were assured that signs would be in place warning motorists on entering the borough that CCTV cameras were in place to record moving traffic offences and parking contraventions. The final report to the Executive would include a project plan and which would include a communications strategy. It was noted that neighbouring boroughs, with the exception of Westminster, had signed up to the scheme and that the council would be working in co-operation, complementing their activities.

RESOLVED:-

that the briefing note on moving traffic/parking CCTV enforcement be noted.

#### 8. **The Forward Plan – Issue 10 (2008/09)**

Issue 10 of the Forward Plan (9<sup>th</sup> February to 15<sup>th</sup> June 2009) was before members of the Select Committee. Following consideration of Issue 10 of the Forward Plan, the Select Committee made the following requests:-

(i) ***79 Tubbs Road***

The Select Committee requested a briefing note to the meeting on this item informing members from whom the property was purchased and answering whether it was a good time to sell in the present property market. The request was made by Councillor Powney.

(ii) ***Travel Plan***

The Select Committee requested a briefing note on the intentions for the Travel Plan given the decision at Full Council that alternative ways of funding the plan be identified. The request was made by Councillor Powney.

(iii) ***Sub-regional temporary to permanent scheme***

The Select Committee requested a briefing note on the reasons for the delay in presenting the report and when it was expected to be ready. The request was made by Councillor Long.

(iv) ***Barham Park Estate redevelopment options***

The Select Committee requested a briefing note to the meeting giving an update on the project and whether expected funding has been received. The request was made by Councillor Powney.

9. **Items considered by the Executive that were not included in the Forward Plan**

There were none.

10. **Date of Next Meeting**

It was noted that the next meeting of the Forward Plan Select Committee would take place on Wednesday, 1<sup>st</sup> April 2009.

11. **Any Other Urgent Business**

Members were reminded that training on questioning skills was taking place on 23<sup>rd</sup> March 2009.

The meeting ended at 8.20 pm.

J LONG  
Chair